

Advertising Order Form

Order date: _____ Publication date(s): _____

purchaser's information:

Name of Business or Person Purchasing ad: _____

(if business) Name of Contact for Ad: _____

E-mail Address: _____

Mailing Address: _____

Phone Number: _____

Fax Number: _____

print ad

No. of columns: _____ No. of inches: _____

Columns x inches: _____

Price (circle one): \$8 if off-campus \$5 if on-campus

Total (column inches x price): _____

inserts

Insertion headline: _____

Delivery date: _____

classifieds (\$10 for the first 30 words and \$5 for each 10 words thereafter.)

Text of Classified (first line is bold): _____

If more room is needed, please write on the back.

Number of Words: _____ Total price: _____

payment information

Note: Payment MUST be received by the Monday prior to publication (Wednesday prior for classifieds) in order for the ad to run. Please make checks payable to *The UTD Mercury*. For credit card payment, please contact our office.

Check Number: _____

Total Amount of Check: _____

contact information

- Phone: 972-883-2210
- Fax: 972-883-2772
- Email: ads@mercury.utdallas.edu
- Mail: P.O. Box 830688 SU24
Richardson, TX 75083-0688
- Website: www.theutdmercury.com